

TMDL Program
FY 2018 Quarter 2 Progress Report
Time Period Covered: 12/01/2017 – 2/28/2018
Name of Project: Houston-Galveston Area TMDL Public Participation Project
Contract No./Work Order 582-14-42709-11

Date: March 18, 2018

TASK #1 PROJECT ADMINISTRATION

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	If the deliverable has been completed, enter the date submitted to the TCEQ. If the deliverable has not been completed, briefly describe the status of each deliverable.
PRs (Task 1.1)	March 15, 2017	Completed on March 18, 2018.
Weekly E-mail Updates (Task 1.2)	At the start of each week	Provided hard copies with report.
FSRs (Task 1.3)	March 15, 2017	Provided as a separate report.

Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

Work performed for this task during this period included writing and assembling the monthly report. Copies of weekly emails are attached. H-GAC worked during the Quarter with TCEQ to complete an amendment to add Task 5 Coastal Communities to the Work Order.

TASK #2 PUBLIC OUTREACH AND SUPPORT FOR THE BIG AND RELATED IMPLEMENTATION ACTIVITIES

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	If the deliverable has been completed, enter the date submitted to the TCEQ. If the deliverable has not been completed, briefly describe the status of each deliverable.
Provide support for a minimum of two public meetings, workshops, or outreach activities and up to ten associate BIG work group meetings (Task 2.1)	As needed and scheduled	<u>Coordination and Policy Work Group: met on February 28, 2018.</u>
Draft meeting or event agenda and materials (Task 2.2)	Two (2) weeks prior to meeting	Agenda developed and provided to the group two weeks prior to the meeting.
Draft meeting or event summary (Task 2.3)	Within two (2) weeks following completion of meeting	Informal meeting summary provided in weekly report.
Final agenda and meeting or event summary, list of attendees and contact information, and copies of any printed materials (Task 2.4)	Within thirty (30) days of the completion of the meeting	Final agenda, meeting materials, presentation (if needed) draft meeting formal summary and list of attendees provided with the 2 nd Quarter Progress Report.

Implementation Summary Report (Task 2.5)	August 31, 2018	Not started.
Digital copy of regional implementation database (Task 2.6)	August 31, 2018	Not due.

Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

Coordination and Policy Work Group: The work group met on February 28, 2018. Staff developed a Doodle Poll to select the date with the work group stakeholders. Agenda and meeting materials were developed and shared with the group prior to the meeting. Meeting date and time along with meeting materials were placed on the Coordination and Policy web page under the website designated for the BIG. Attendees discussed the 2018 Annual Report, collecting 2017 implementation effort, and how to proceed with addressing the 5th year of implementation. The group considered data, analysis and other information needs to fully assess implementation progress and to determine if any changes are need to the I-Plan.

Staff also participated in workshops, outreach, and regional meetings in relation to this task. Those meetings are listed below under the heading Additional Related Meetings, Training, Events and Conferences.

TASK #3 PUBLIC OUTREACH SUPPORT FOR THE UPPER OYSTER CREEK COORDINATING COMMITTEE AND RELATED IMPLEMENTATION ACTIVITIES

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	If the deliverable has been completed, enter the date submitted to the TCEQ. If the deliverable has not been completed, briefly describe the status of each deliverable.
Provide support for one and up to two public meetings or events (Task 3.1)	As needed and scheduled.	No meetings or activities carried out during the quarter.
Draft meeting or event agenda and materials (Task 3.2)	Two (2) weeks prior to meeting	No meetings or activities carried out during the quarter.
Draft meeting or event summary (Task 3.3)	Within two (2) weeks following completion of meeting	No meetings or activities carried out during the quarter.
Final agenda and meeting or event summary, list of attendees and contact information, and copies of any printed materials (Task 3.4)	Within thirty (30) days of the completion of the meeting	No meetings or activities carried out during the quarter.

Work Performed This Period

No meetings or work related to Task 3 were carried out during the quarter. H-GAC coordinated with TCEQ PM and the City of Sugarland to secure a date for the Annual Meeting. Meeting will be on April 11, 2018 in Sugarland.

TASK #4 PUBLIC OUTREACH SUPPORT FOR OTHER TMDL PROJECTS IN THE HOUSTON AREA

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	Final progress report and evaluation submitted to TCEQ
Support for other TMDL public outreach activities, as needed (Task 4.1)	As requested and scheduled.	No meetings or activities carried out during the quarter.
Draft meeting or event agenda and materials (Task 4.2)	Two (2) weeks prior to meeting	No meetings or activities carried out during the quarter.
Draft meeting or event summary (Task 4.3)	Within two (2) weeks following completion of meeting	No meetings or activities carried out during the quarter.
Final agenda and meeting summary, list of attendees and contact information, and copies of any printed materials (Task 4.4)	Within thirty (30) days of the completion of the meeting	No meetings or activities carried out during the quarter.

Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

No work was carried out for Task 4.

TASK #5 PUBLIC OUTREACH SUPPORT FOR NON MS4 COASTAL COMMUNITIES

Deliverable(s)	Due Date	Status
List all deliverables under the task described above	List the due dates for each deliverable	Final progress report and evaluation submitted to TCEQ
Hold one-on-one meetings and create Needs Assessment Report (Task 5.1)	5/30/2018.	No update this quarter.
Create Public Outreach Plan and Outreach Roadmap (Task 5.2)	7/30/2018	No update this quarter.
Update H-GAC's website and outreach material toolbox (Task 5.3)	As needed.	No update this quarter.
Hold two stakeholder	8/31/2018	No update this quarter.

meetings during Work Order (Task 5.4)		
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Work Performed This Period – detail all activities for this task and briefly describe the progress on each deliverable:

No work performed during this quarter. H-GAC and TCEQ negotiated an amendment #1 to this work order to add this task. Work will start in March.

ADDITIONAL RELATED MEETINGS, TRAINING, EVENTS, AND CONFERENCES

- 1) Presentations:
 - a. February 1, 2018 – staff presented at the Natural Resource Advisory Council quarterly meeting on regional TMDL projects.
- 2) Meetings, Events and Conferences:
 - a. February 5, 2018 – staff attended the Boater Waste meeting facilitated by the Galveston Bay Foundation.
 - b. February 28, 2018 – staff attended the Galveston Brazoria County Watershed Coalition After Harvey community meeting.
- 3) Associated Implementation Projects and Programs
 - a. LID Project – staff continued to participate in a LID project with the City of Pearland using GBEP funding. H-GAC is reviewing current city ordinance and codes to develop recommendation to encourage the use of LID and green infrastructure practices. Additionally, H-GAC has found additional funding to expand project to city of Mont Belvieu.
 - b. West Fork of the San Jacinto River Watershed Protection Plan – Project is in plan writing phase. Stakeholders continue to meet to discuss progress.
 - c. H-GAC is coordinating with TWRI on a bacteria source tracking project that includes sites in the BIG project area.
- 4) Associated Partner Activities
 - a. None.

BRIEF DESCRIPTION OF OVERALL FINDINGS:

H-GAC spent this quarter preparing for BIG stakeholder work group meetings which kicked off in earnest on February 28, 2018. Staff also began to gather data for use during meetings and the 2018 Annual Report. This included gathering SSO and DMR data. Staff began to analyze the data. A date has been set for the Upper Oyster Creek annual meeting. Amendment #1 has been executed which is adding \$50,000 to the work order to conduct coast community outreach to non MS4 communities.

Significant Problems (describe any scheduling shortfalls, detail significant problems and how these problems were resolved, etc.):

No problems were encountered this quarter.